

## Digital Signature Certificate Subscription Form

Class of Certificate	Class 2 <input checked="" type="checkbox"/>	Individual <input checked="" type="checkbox"/>	Signing <input checked="" type="checkbox"/>	1 Year <input type="checkbox"/>	Request Id: <table border="1" style="display: inline-table; width: 100px; height: 20px;"></table>
	Class 3 <input type="checkbox"/>	With Org Name <input type="checkbox"/>	Encryption <input checked="" type="checkbox"/>	2 Years <input type="checkbox"/>	

## Section 1: Subscriber Details

Name\*:

Designation :

Date of Birth\*: 



 Gender \*: ☐ Male ☐ Female

Address (Residential address in case of Individual or Organization address in case of DSC with ORG )

Organisation Name \* :

(Mandatory in case of ORG DSC)

Door No/Building Name \* :

Road/ Street/ Post Office \* :

Town/ City/ District \* :

State/ Union Territory \* :

Country\* : 



 PIN Code\*

Telephone Number\* (with STD Code):

Mobile Number\* :

Email id\* :

\* Self Attested Photo

- Use blue-ink only including signature.
- Ensure the Name, Designation, Address and Contact number of the attesting officer in at least one of the attestation document.

## Section 2: Identity Proof Details

Photo Identity Proof *	Address Proof *
Identity Proof Name ( Eg: Pan Card, DL, Passport, ...)	Address Proof Name ( Eg: Passport, DL, Latest Telephone Bill, ...)
Identity Proof Number	

Note\*: Subscriber's signature should appear on the Photo ID Proof.

## Section 3: Declaration

I hereby declare that all the information provided in this Subscription form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for the digital signature certificate, the duties and responsibilities which are applicable under the SafeScript CA CPS (<https://www.safescript.com/pdf/cps.pdf>) and also under the Section 71 of IT Act which stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Signature of the Subscriber\* 



Date\*: 



 Place\*: 





Note\*: Subscriber has to sign before the Authorised LRA/Partner for Class3 DSC.

## Section 4: Authorisation (only for ORG DSC)

I, \_\_\_\_\_ acknowledge by my signature, that the Subscriber information in this document is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.

Signature & Organisation seal\* 





## For office use only

Attestation By Sify Authorised LRA/Partner\* (For Class3DSC Only)

I hereby declare that the subscriber has personally appeared before me and submitted the original document copies.

Signature and Seal \* 



Date \* 



 Name \* 





Note\*: Safescript at its discretion, will make a telephone call to verify the details of the Subscriber.

SafeScript CA Services brought to you by:

Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai - 600 113. E-Mail: [enquiries@safescript.com](mailto:enquiries@safescript.com)

Partner Name:	
Sify RA:	
Date of Issuance:	

## FOR INDIVIDUAL DSC REQUIRED BELOW MENTION DOCUMENTS

Don't Use Black Ink Pen During Sign in DSC application form & Supported Documents (Use Only Blue Ink)

- 1 Certificate application form along with applicant photo cross-signed by applicant himself and signature of applicant in the section 3

➔ **Mention the Valid Mobile Number in the Application Form for Call Verification By SafeScript - CA (Sify)**

- 2 One ID proof and one address proof of the Applicant  
(Attested by Banker or Post Master or Gazette Officer) and  
(Ensure the Name, Designation, Address and Contact number of the attesting officer in the attestation document)  
(Also self attested by Applicant Mandatory)

### **ID Proof (Any One)**

- ➔ Pan Card
- ➔ Passport
- ➔ Driving License
- ➔ Post Office ID card
- ➔ Bank Passbook With Photograph And Signature
- ➔ Any Government issued photo ID card bearing the signatures of the individual.

### **Address Proof (Any One)**

- ➔ Telephone Bill / Electricity Bill / Water Bill / Gas Connection
- ➔ Bank Statements signed by the bank
- ➔ Service Tax/VAT Tax/Sales Tax registration certificate.
- ➔ Driving License (DL)
- ➔ Voter ID Card
- ➔ Passport
- ➔ Property Tax/ Corporation/ Municipal Corporation Receipt